

DOWNTOWN COMMITTEE

November 10, 2025

The November 10, 2025 Downtown Committee meeting was called to order at 6:30 p.m. in Council Chambers by Tom Karcher, Chairperson. Downtown Committee members present were Tom Karcher, Marc Mays, Scott Moore, Zach Morral, Nicole Morris, Kate Niederkohr, and Graham Treadway.

Others present included: Ethan Korte, Administrative Assistant; Zeke Korte; and Sarah Bennett, Clerk.

The minutes of the October 15, 2025 Downtown Committee meeting, having been mailed to each Downtown Committee member, were approved as received.

Downtown Committee members reviewed amendments to the regulations for mobile food vendors, as discussed at the October 15, 2025 Downtown Committee meeting, as drafted by Mr. Ben Buckland, Law Director. The proposed changes would allow for the licensing dates for mobile food vendors to run from January 1st to December 31st each year and allow mobile food vendors to set up in the designated locations in front of the Wyandot County Courthouse year round.

A motion was made by Mrs. Niederkohr, seconded by Mr. Moore, to recommend to City Council to approve the changes proposed for mobile food vendors including allowing for the licensing dates for mobile food vendors to run from January 1st to December 31st each year and allowing mobile food vendors to set up in the designated locations in front of the Wyandot County Courthouse year round. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Downtown Committee members also reviewed amendments to the commercial use of sidewalks and rights-of-way regulations, as discussed at the October 15, 2025 Downtown Committee meeting, as drafted by Mr. Ben Buckland, Law Director. The proposed revised sidewalk regulations would including the following:

- Small Decorative or Informational Display means a temporary item such as a flowerpot, planter, seasonal decoration, small freestanding sign, chalkboard, or similar non-commercial display placed in front of a business for aesthetic or informational purposes. Such items shall not exceed three (3) feet in height or occupy more than four (4) square feet of sidewalk area.
- A \$25.00 fee shall be submitted with the permit application.
- The Downtown Committee may waive the permit fee for small decorative or informational displays, provided the applicant still obtains a permit and complies with all applicable safety and clearance requirements.

A motion was made by Mr. Mays, seconded by Mrs. Niederkohr, to recommend to City Council to approve the amendments to the commercial use of sidewalks and rights-of-way regulations as described in the previous paragraph. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Downtown Committee members reviewed an amendment drafted by Mr. Ben Buckland, Law Director, establishing Section 155.07 Definition of Downtown to the Codified Ordinances. It was agreed at the October 15, 2025 Downtown Committee meeting that the Central Business District (CBD) would be established as the downtown area.

A motion was made by Mr. Moore, seconded by Mrs. Morris, to recommend to City Council to approve Section 155.07 Definition of Downtown to the Codified Ordinances establishing the Central Business District (CBD) would be established as the downtown area. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Discussion was again held regarding the parking regulations in the downtown. It was noted that without being able to mark vehicle tires it makes parking restrictions unenforceable.

The possibility of painting parking lines on North Sandusky Avenue at the east end of the east/west alley located between 116 and 120 North Sandusky Avenue which is closed and contains seating and lighting was discussed. Mr. Karcher will discuss these parking lines with Mr. Brad Taylor, Street and Sanitation Supervisor.

It was agreed that the December Downtown Committee meeting will not be held unless something comes up.

Mr. Ethan Korte presented a sample food truck permit from the City of Tiffin which would allow food trucks to be parked in spaces that are not designated. Mr. Korte will prepare a draft and present this information to the Downtown Committee at a future meeting.

A request was presented from Traum Brewing, 126 South Sandusky Avenue, for a mobile food vendor, Johnny Burrito, to park in front of their business on Friday, November 14, 2025 from 5:00 p.m. to 8:00 p.m.

A motion was made by Mr. Mays, seconded by Mr. Morral, to approve the request from Traum Brewing for a mobile food vendor to park in front of their business on Friday, November 14, 2025 from 5:00 p.m. to 8:00 p.m. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mrs. Niederkohr indicated that she has received a request for the placement of a Christmas tree on the courthouse lawn. Mr. Mays indicated that the trees and shrubbery on the courthouse lawn was removed due to security reasons. Mrs. Niederkohr will contact the Wyandot County Commissioners and Mr. Brad Taylor, Street and Sanitation Supervisor, regarding the possibility of lights being strung in the shape of Christmas trees on the courthouse lawn.

A request from Marty Reber was presented for the Downtown Committee to assist with the purchase of banners to be hung in the City next year in recognition of the Semiquincentennial Celebration of the United States. It was suggested that other possible donors be sought for this sponsorship of the banners.

There being no further business, the Chairperson declared the meeting adjourned.

Sarah J. Bennett, Clerk

Tom Karcher, Chairperson